

Retirement Plan Enrollment Instructions

Securely access your plan details 24-7

Step 1: Visit the Definiti plan access website

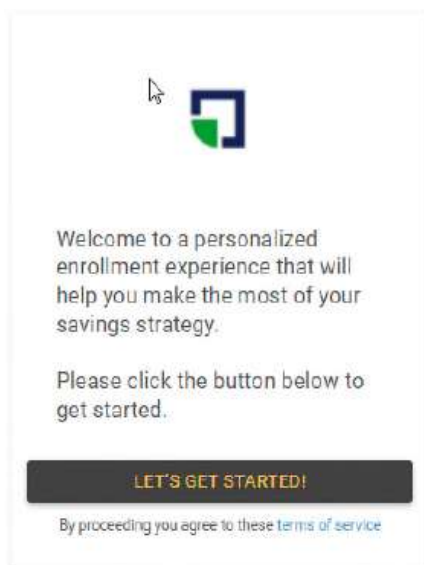
- <http://planaccess.definiti.com>

Step 2: Log into your account – initial login instructions

- Your **username** is your **Social Security Number** (without dashes).
- Your **password** is your **Date of Birth** (mmddyyyy format).
- Verify or update your personal information and email address, create a unique username and password, then click NEXT.

Step 3: Complete your enrollment

- On the New Employee Enrollment screen, click NEXT to complete the iJoin Goal-Based Retirement Income enrollment.
- Click **Let's Get Started!**, then follow the prompts to complete your enrollment.



To view a step-by-step video demonstration of the enrollment process, please visit <https://definiti.com/rk/participants-ijoin-participant-experience>.

Be sure to continue through all steps of the enrollment process until you receive confirmation that your enrollment is complete. Your enrollment will not be processed if you cancel or close your browser before completing the process.

Contact Definiti at **1-888-744-4015**
Monday through Friday, 8:00 am to 5:00 pm Central
if you need assistance with the enrollment process.